UHI

Producing a university dyslexia sticker – video transcript

This short with you explains how to download a university dyslexia sticker. And how to copy the data into the front page of your assessment.

You will only be able to download university dyslexia stickers if your entitlement to do so has been authorised by student services staff at your home academic partner.

To get started, you'll need to login to [UHI Records](#) using your normal user ID and password.

- Once logged in, click Student Hub. Then Student Support.
- Now go to the Dyslexia Stickers tab and click the button to produce an English or Gaelic sticker.

Copying the text from your dyslexia sticker

To copy the text from your sticker, simply highlight the text, right-click, to Copy it and Paste it directly into the front cover of your assessment in Microsoft Word.

It is recommended that students copy the data from their dyslexia sticker as shown as this enables the sticker to be used with assignments to be submitted in hard copy, by email and electronically as required, although you might not use a dyslexia sticker with every assignment.

Copying the data also ensures that your sticker is prominently visible to the academic staff marking your assessment.

Saving your dyslexia sticker

If you would like to save a copy of your dyslexia sticker, you can do so by going to File and clicking Save As.

Browse to where you would like the file to be saved and enter an appropriate filename making sure that the sticker is saved as an HTML file.

When you come to open the saved file, right-click and select Open with to open the file with your web browser. You can then copy the data as before.

Further information

In order to gauge the uptake of the dyslexia sticker scheme, the university collects data on the number of students with access to it. As well as the number of stickers downloaded.

If you require further support or advice, contact student services staff at your home academic partner in the first instance.

You can also visit the university's [student support web pages](#) for further information.